

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Organisation: Prime Minister’s Office (National Disaster Risk Reduction and Management Centre)

Post: Recovery Programme Officer (Economics)

Salary: Rs 23,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 (01 49 75)

Effective Date: 09 October 2014

- Qualifications:**
- A. A degree in Civil Engineering or Water Resource Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
 - B. Candidates should –
 - (i) reckon at least five years’ practical experience with climate related models, International Police Convention Centre (IPCC) tools, Geographic Information System (GIS) tools and their applications, with fair knowledge of geological and structural mapping;
 - (ii) be able to work in a group of specialists on diverse fields and other stakeholders;
 - (iii) possess technical expertise in structural approaches to risk mitigation;
 - (iv) possess knowledge of disaster risk reduction related matters such as hazard mapping, impact assessment of flooding, inundation and landslides, risk mitigation projects;
 - (v) have strong analytical and writing skills with a track record of producing high-quality written outputs and presenting them in public setting;
 - (vi) possess strong interpersonal skills with ability to establish and maintain effective working relationships with people of different backgrounds;
 - (vii) be able to work under pressure; and

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S. Chandry
 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms
 09 October 2014
 Date.....

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

-2-

(viii) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

Duties:

1. To be responsible to the Director Recovery for the performance of the following duties –
 - (a) to contribute to the production and regular update of a complete hazard and vulnerability risk map for Mauritius and the Outer Islands;
 - (b) to co-ordinate surveys of perceptions of risks and coping strategies for use in Local Disaster Planning;
 - (c) to analyse research needs and manage the implementation of appropriate research programmes to support the work of the National Disaster Risk Reduction and Management Centre;
 - (d) to co-ordinate with relevant state and private actors to ensure engagement between developers of corporate and residential sites and planning authorities to enhance the resilience and reduction of risks of disaster events;
 - (e) to identify and promote the integration of specific technical disaster and risk management actions into cross-governmental strategies, policies and planning;
 - (f) to collate, harmonise, synthesise and draft technical reports as necessary to fulfil the requirements of the National Disaster Risk Reduction and Management Strategic Framework and National Policy for Disaster Risk Reduction and Management;

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**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-3-

- (g) to make specific and detailed recommendations on priority options for land management, structural and community preparedness investments to the management of risks of landslides and flooding, and of other climate-related risks as appropriate, based on desk studies, field visits and consultation with relevant stakeholders;
 - (h) to ensure recovery operations, including adequate mitigation and prevention provisions, providing all necessary advice to stakeholders;
 - (i) to ensure mitigation programmes are aligned with risk assessments and integrated into government programmes;
 - (j) to establish technical indicators to track performance in mitigation/risk reduction;
 - (k) to work with relevant government departments to declare vulnerable areas and no build zones based on risk analysis and mapping;
 - (l) to provide resource inputs in development and delivery of training and capacity building programmes on the subject to enable user institutions and communities to translate climate information and apply decision support tools; and
 - (m) to ensure the work of the Recovery Team is co-ordinated within the Disaster Risk Reduction and Management Centre.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Recovery Programme Officer (Economics) in the roles ascribed to him.

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**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-4-

Note

The Recovery Programme Officer (Economics) will be required to work outside normal working hours including Saturdays, Sundays and Public Holidays and during cyclonic periods and other natural calamities and emergencies.



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