

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Prime Minister's Office (National Disaster Risk Reduction and Management Centre)

Post: Disaster Monitoring Officer

Salary: Rs 23,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 (02 49 75)

Effective Date: 9 October 2014

- Qualifications:**
- A. A degree in Physics or Mathematics or Environmental Studies from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
 - B. Candidates should –
 - (i) reckon at least five years' experience in the implementation of programmes and activities relating to monitoring of climatic concerns and weather patterns;
 - (ii) possess good analytical skills;
 - (iii) possess good interpersonal skills with ability to establish and maintain effective working relationships with people of different backgrounds;
 - (iv) be able to work under pressure; and
 - (v) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

- Duties:**
- 1. To be responsible to the Director Response for the performance of the following duties –
 - (a) to act as primary link between the National Disaster Risk Reduction and Management Centre and the Mauritius Meteorological Services in the monitoring of climatic concerns and weather patterns;
 - (b) to ensure close collaboration and co-ordination with key stakeholders in disaster monitoring systems nationally, regionally and globally, as and when required;

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CERTIFIED CORRECT

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S. Chandrasekaran
 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

9 October 2014

Date.....

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- (c) to provide timely strategic advice on disaster threats both before and during a response;
 - (d) to work closely with the ICT Specialist (Response) and the Information and Communication Manager (Response Team) in the design and implementation of early warnings and alert systems to ensure clarity of messaging and information;
 - (e) to evaluate the various programmes and activities relating to the monitoring and forecasting of disasters against policies and objectives set and make recommendations accordingly;
 - (f) to implement a comprehensive system for monitoring and forecasting of disaster events by using solid analytical base and design;
 - (g) to work with Preparedness and Technical Programme teams to ensure consistency in approach for training and education, as and when required;
 - (h) to ensure timely and efficient release of alerts and warnings to the public;
 - (i) to provide input, as and when required, for inclusion in the National Disaster Risk Reduction and Management Plan and into programmes of public information and education on the mitigation of, preparedness for, response to and recovery from disasters; and
 - (k) to develop and implement national policies to foster and promote the efficient response to and relief from disaster events.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Disaster Monitoring Officer in the roles ascribed to him.

Note

The Disaster Monitoring Officer will be required to work outside normal working hours including Saturdays, Sundays and Public Holidays and during cyclonic periods and other natural calamities and emergencies.



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S. Ch. Singh
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

9 October 2014

Date.....