

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Department: National Audit Office

Post: Senior Examiner of Accounts (Resyled Principal Examiner of Accounts) (CEoAC Report 2013)

Salary: Rs 21,400 x 600 – 23,200 x 800 – 28,000 x 1,000 – 30,000 (01 48 59)

Effective Date: 8 January 2010

Qualifications: (Resyled Examiner of Accounts / Senior Examiner of Accounts (CEoAC Report 2016))
By promotion, on the basis of experience and merit, of officers in the grade of Examiner of Accounts who reckon at least three years' service in a substantive capacity in the grade and who have –

- (i) a thorough knowledge and understanding of accounting and auditing principles generally and of government accounting and auditing practice in particular; and
- (ii) good supervisory skills.

Duties:

1. To undertake the audit of one or more Ministries or Departments or Parastatal and other Statutory Bodies, Local Authorities and the Rodrigues Regional Assembly.
2. To supervise the work of Examiners of Accounts and other audit staff who assist him in accordance with the approved programme.
3. To draft letters on matters arising out of the inspections.
4. To assist in, or personally to undertake the examination of annual statements, the review of examined statements, the preparation of annual or other audit reports and the review of draft reports submitted by Examiners of Accounts.
5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Senior Examiners of Accounts in the roles ascribed to them.



CERTIFIED CORRECT

A. Keenan

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **08 JAN 2010**