

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Social Security, National Solidarity and Reform Institutions (Reform Institutions Division)

Post: Superintendent, Rehabilitation Youth Centre

Salary: Rs 26,400 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 38,750 (17 55 66)

Effective Date: 28 May 2010

Qualifications: By selection from among officers –

- (a) holding a substantive appointment in the grades of Assistant Superintendent, Rehabilitation Youth Centre and Female Assistant Superintendent, Rehabilitation Youth Centre; and
- (b) in the grades of Chief Officer, Rehabilitation Youth Centre and Chief Female Officer, Rehabilitation Youth Centre reckoning at least four years' service in a substantive capacity in the respective grade

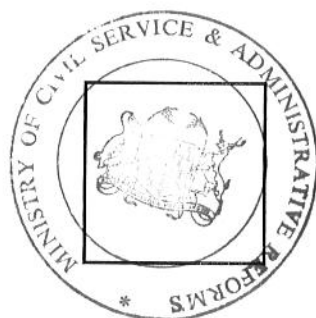
who –

- (i) have a sound knowledge of Rehabilitation Youth Centre rules and regulations;
- (ii) possess organising and effective communication skills;
- (iii) have the ability to work under pressure and manage crisis situations; and
- (iv) are able to lead and motivate staff.

Duties:

1. To be responsible for the management and day-to-day administration of the Rehabilitation Youth Centre and to ensure that duties relating to security, safe custody, discipline and cleanliness are strictly observed.
2. To perform such duties as laid down in the Reform Institutions and other related Acts, Rehabilitation Youth Centre regulations and legislation in force so as to ensure that appropriate orders, directives and guidance are given, as and when required, for the smooth running of the institution.
3. To devise and monitor rehabilitation programmes.
4. To advise the Responsible Officer on matters relating to the Rehabilitation Youth Centre.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date... **28 MAY 2010**

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5. To ensure that resources are used efficiently, effectively and economically.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Superintendent, Rehabilitation Youth Centre in the roles ascribed to him.



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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **28 MAY 2010**