

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Environment and Quality of Life

Post: Works Overseer (*Assistant Inspector of Works*)

Salary: Rs 3,100 x 100 - 4,000 x 125 - 5,000 x 150
- 5,600 x 200 - 6,600 (WOR 4)

Effective Date: 24 October, 1996

Qualifications: By promotion of officers in the grade of Leading Hand who:-

- (a) possess a Cambridge School Certificate or an equivalent qualification acceptable to the Public Service Commission;
- (b) have a good general knowledge of the categories of all the works performed on sites of work or in a workshop;
- (c) are able to control, organise and discipline workers; and
- (d) possess good communication skills.

NOTE

For the first intake, priority of consideration will be given to

- (i) employees of the Development Works Corporation who hold appointment in the grade of Assistant Works Supervisor and who are serving in the Ministry though they may not possess qualifications laid down at (a) above.
- (ii) ex-employees of the Central Housing Authority who have experience in the work of an Assistant Inspector.

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Mooney
for Permanent Secretary

24 OCT 1996

Date.....

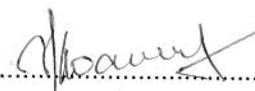
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Duties:

1. To check the attendance of workers on sites of work and sign the time books of the Leading Hands.
2. To make entries in record books.
3. To prepare paysheets, bills and monthly returns.
4. To exercise control over the receipt and issue of materials and tools.
5. To perform such cognate duties as may be assigned.

CERTIFIED CORRECT


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for Permanent Secretary

Date..... 24 OCT 1996

