

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Environment, Sustainable Development, and Disaster and Beach Management
- Post:** Handy Worker (Special Class)
- Salary:** Rs 11,450 x 260 – 14,050 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 19,200 (24 017 043)
- Effective Date:** 20 May 2016
- Qualifications:** By selection from among employees on the permanent and pensionable establishment of the Ministry who –
- (a) possess the Certificate of Primary Education;
  - (b) reckon at least two years' experience in the maintenance and upkeep of grounds and beaches; and
  - (c) are conversant with the operation and maintenance of equipment such as bush cutter.

**NOTE**

In the absence of candidates possessing the qualification at (a) above, consideration will be given to employees on the permanent and pensionable establishment of the Ministry who show proof of being literate.

- Duties:**
1. To operate and effect simple maintenance and repairs of equipment such as bush cutter.
  2. To report any equipment or plant failure to the officer in charge.
  3. To mow, upkeep grounds and beaches and maintain the physical environment at a good standard.
  4. To effect simple repairs and maintenance of drains, canals and pipelines.
  5. To clean cemeteries.
  6. To collect and dispose of refuse.

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CERTIFIED CORRECT



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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

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7. To perform simple gardening duties, as and when required.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Handy Worker (Special Class) in the roles ascribed to him.

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