

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Environment, Sustainable Development, and Disaster and Beach Management
- Post:** Driver, Mechanical Unit
- Salary:** Rs 14,875 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 19,575 x 475 –  
21,950 x 625 – 23,200 x 775 – 25,525 ( 24 030 054)
- Effective Date:** 1 August 2016
- Qualifications:** By selection from among Drivers on the permanent and pensionable establishment of the Ministry who possess a Goods Vehicle Driving Licence (manual gear) and a Licence to drive Dumpers or Tractors or Track Tractors.

**NOTE**


Selected candidates will be required to obtain a Special Service Driving Licence for Goods Vehicle (manual gear) and for Dumpers or Tractors or Track Tractors.

- Duties:**
1. To drive and operate dredgers, excavators, bulldozers, mobile-cranes, heavy tractors, track tractors and dumpers, among others.
  2. To carry out simple checks/maintenance tasks including –
    - (a) checking of radiator or overflow tank for water level and filling up with water, if necessary;
    - (b) checking of engine oil-level and topping up, if necessary, and reporting any unusual oil consumption;
    - (c) checking of fluid levels of brake master cylinder and clutch master cylinder and topping up, if necessary;
    - (d) checking wheel nuts for wheel tightness and checking of all wheels including spare wheel for the tyre pressure and uneven/abnormal wear;
    - (e) monitoring mileage run/period vehicle is used, and informing the officer in charge of transport when servicing is due;

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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

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- (f) washing and cleaning the vehicle's body and interior;
  - (g) ensuring that the interior of the vehicle is kept clean at all times and free of dust;
  - (h) checking of battery electrolyte level and topping up, as and when necessary; and
  - (i) checking of all lights, horn, wipers, brake and clutch to ensure that they are in good working condition.
3. To report any defect observed to the officer in charge of transport and take vehicle to workshop for repair/servicing as instructed by the latter.
  4. To attend to minor repairs such as cleaning of spark plugs, replacing of fuse or bulb, changing of tyres and making arrangements for mending of punctures in the event of breakdown on the road.
  5. To help, whenever required, the mechanic when the vehicle under his charge breaks down on the road and has to be towed or repaired on the spot.
  6. To keep a log book and record issue of fuel, all movements, tyres and battery changes.
  7. To fulfil necessary procedures in case of road accident.
  8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Driver, Mechanical Unit in the roles ascribed to him.

**Note**

1. Drivers, Mechanical Unit may be required to work outside normal working hours, including Saturdays, Sundays and Public Holidays.
2. Drivers, Mechanical Unit should abide by the provisions of the Financial Management Kit concerning responsibilities of a Driver for his vehicle.



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