

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Environment, Sustainable Development, Disaster and Beach Management

Post: Director of Environment

Salary: Rs 102,000 (19 00 96)

Effective Date: 29 September 2015

Qualifications: By selection from among officers in the grade of Deputy Director of Environment who reckon at least two years' service in a substantive capacity in the grade and who –

- (i) have a good knowledge of policy analysis and project evaluation in environmental related sectors;
- (ii) have kept abreast of developments in the field of environment; and
- (iii) possess excellent managerial skills and are able to interact effectively at all levels.

Role and Responsibilities: To be responsible for the overall management of the Department of Environment and for making recommendations on environmental policies in line with the goals and objectives of the Ministry.

- Duties:**
1. To advise in the formulation of policy for the management and protection of the environment.
 2. To be responsible for the timely execution of Government environmental policies and projects.
 3. To carry out the duties and functions as stipulated in the Environment Protection Act.
 4. To carry out the duties of secretary of the National Environment Commission.
 5. To advise on the framing of appropriate environmental legislation in line with Government policies for the environmental sector.

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CERTIFIED CORRECT

*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

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PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

6. To attend inter-ministerial meetings and Statutory Board meetings.
7. To be responsible for the proper staffing of the various Divisions and to ensure that human resources are being utilised in the most efficient and effective manner.
8. To devise appropriate training and development programmes for the Professional/Technical Staff of the Department.
9. To carry out site visits, as and when required.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director of Environment in the roles ascribed to him.

Note

The Director of Environment may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.



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