

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Social Security, National Solidarity, and Environment and Sustainable Development
(Environment and Sustainable Development)
- Post:** Carpenter
- Salary:** Rs 13,010 x 260 – 14,050 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 –
19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 23,975 (25 023 052)
- Effective Date:** 24 May 2019
- Qualifications:** By promotion, on the basis of experience and merit, of employees who hold a
substantive appointment in the grade of Tradesman's Assistant in the Ministry and
who have passed the appropriate trade test.

NOTE

In the absence of qualified Tradesman's Assistants, by selection from among
employees on the permanent and pensionable establishment of the Ministry who
have passed the appropriate trade test.

- Duties:**
1. To carry out necessary measurements and calculations of the trade in
accordance with technical specifications.
 2. To use and maintain in good condition all tools, equipment and accessories
pertaining to the trade.
 3. To make by hand all types of joints such as glued, pinned, wedged, bolted
or fitted in carpentry, required in interior work or heavy structural work.
 4. To identify the properties, uses and working characteristics of all timbers
and other related materials used in the trade.
 5. To make and fix doors, windows, louvres, fit hinges and fit mortise lock in
doors.
 6. To make simple mortise tenon and mitre joints, plane and groove boards for
panelling.
 7. To make and finish boarded panels and floorings.
 8. To make and fix skirtings and internal joinery floorings.
 9. To work from dimensioned sketches and drawings.
 10. To take off quantities from plans and prepare cutting lists and use a
woodworking lathe, if required.

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S. Chundarsing
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S. Chundarsing (Mrs)
for Secretary for Public Service

24 May 2019

Date.....

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11. To carry out repair work to existing buildings or structures and any type of repair work to timbered structures.
12. To use a woodworking lathe.
13. To ensure that all operations regarding the use of specific tools and equipment are carried out within safe workshop practices.
14. To train and guide Tradesman's Assistants of the appropriate trade and other workers under his supervision.
15. To advise on the use and purchase of materials, tools and equipment, as may be required.
16. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Carpenter in the roles ascribed to him.



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S. Chundusing
S. Chundusing (Mrs)
for Secretary for Public Service

24 May 2019
Date.....