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GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE
DISCIPLINED FORCES SERVICE COMMISSION REGULATIONS**

Department: Mauritius Prison Service
Post: Prisons Welfare Officer
Salary: Rs 21,400 x 600 – 23,200 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 31,250 (17 48 60)
Effective Date: 23 February 2011

Qualifications: By selection from among officers of the Mauritius Prison Service who are members of the Disciplined Force who –

- (i) reckon at least five years' service in a substantive capacity in the Mauritius Prison Service;
- (ii) possess a Cambridge School Certificate including passes in French and Mathematics or Principles of Accounts obtained on one certificate or passes in English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education "Ordinary Level" or an equivalent qualification acceptable to the Disciplined Forces Service Commission; and
- (iii) have proven experience in social and welfare work.

NOTE

In the absence of qualified officers, by selection from among candidates who –

- A. possess –
- (i) a Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) six subjects including English Language with at least Grade C in any one subject;

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Alec...

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

23 FEB 2011

Date.....

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Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations

- (ii) a Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level"; and
- (iii) a diploma in Social Work from a recognised institution.

OR

Equivalent qualifications to A(i), A(ii) and A(iii) above acceptable to the Disciplined Forces Service Commission; and

B. are computer literate.

Duties:

- 1. To assist the Officer-in-Charge of the institution in the training and welfare of detainees.
- 2. To maintain contact between the detainees and their families.
- 3. To establish and maintain links with prospective employers and the Probation Service.
- 4. To prepare detainees for discharge.
- 5. To assist in updating the system for the overall rehabilitation of detainees.
- 6. To deal with the legal, social and family problems of detainees and liaise with their families.
- 7. To use ICT in the performance of his duties.
- 8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Prisons Welfare Officers in the roles ascribed to them.



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Ateerasingh

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **23 FEB 2011**