

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE DISCIPLINED FORCES SERVICE COMMISSION REGULATIONS

- Department:** Mauritius Prison Service
- Post:** Principal Prisons Officer (Works)
- Salary:** Rs 21,425 x 750 – 29,675 x 900 – 34,175 (17 46 62)
- Effective Date:** 20 January 2015
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Prisons Officer/Senior Prisons Officer who reckon at least 10 years' service in a substantive capacity in the grade and who –
 - (a) reckon at least three years' experience in any of the trades listed under (b); and
 - (b) possess the National Trade Certificate Level 3 or the National Certificate Level 3 in any of the following trades, awarded by the Mauritius Institute of Training and Development (MITD) or an equivalent qualification acceptable to the Disciplined Forces Service Commission –
 - (i) Plumbing and Pipe Fitting.
 - (ii) Electrical Installation Works and Maintenance.
 - (iii) Masonry and Concrete Works.
 - (iv) 'Peintre en batiment'/Building Maintenance.
 - (v) Electronics/Refrigeration and Air Conditioning.
- Duties:**
 1. To assist the Assistant Superintendent of Prisons (Works) in the relevant trade.
 2. To be responsible for –
 - (i) the efficient and effective delivery of work in the relevant trade;
 - (ii) the monitoring, control and supervision of work of subordinates and detainees;

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[Signature]

 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

20 January 2015
 Date.....

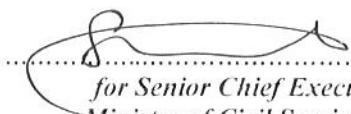
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- (iii) the maintenance and safekeeping of tools and equipment used in the relevant trade;
 - (iv) the training of detainees in the relevant trade;
 - (v) the maintenance, repairs and installation works; and
 - (vi) the indenting of materials and maintenance of records of the works carried out with proper check measurement and inventory of materials issued for the works.
3. To ensure that Health and Safety measures and Human Rights are observed on sites of work.
 4. To perform such other duties as laid down in the Reform Institutions Act, Prisons Regulations, legislations in force, Standing Orders and such other orders and instructions that may be issued from time to time by the Commissioner of Prisons with a view to ensuring that appropriate orders, directives and guidance are given, as and when required, for the smooth running of the Mauritius Prison Service.
 5. To use ICT in the performance of his duties.
 6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Prisons Officer (Works) in the roles ascribed to him.



CERTIFIED CORRECT


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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

20 January 2015

Date.....