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GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE DISCIPLINED FORCES SERVICE COMMISSION REGULATIONS**

- Department:** Mauritius Prison Service
- Post:** Chief Prisons Welfare Officer
- Salary:** Rs 31,250 x 1,250 – 45,000 (17 60 71)
- Effective Date:** 23 November 2010
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Principal Prisons Welfare Officer who –
  - (i) reckon at least two years' service in a substantive capacity in the grade;
  - (ii) have good administrative and leadership abilities; and
  - (iii) possess good communication, interpersonal and organising skills.
- Role and Responsibilities:** To be responsible to the Commissioner of Prisons for the implementation of policies pertaining to welfare activities and rehabilitation programmes.
- Duties:**
  1. To be responsible for the overall management of the welfare activities and rehabilitation programmes in the Mauritius Prison Service.
  2. To represent the Commissioner of Prisons in matters relating to welfare, whenever required.
  3. To advise the Commissioner of Prisons on the formulation of welfare policies and to devise appropriate strategies to ensure effective implementation of such policies.
  4. To be responsible for the implementation of the Service Wide Drug Strategy in line with the National Drug Control Masterplan.
  5. To submit proposals pertaining to welfare, treatment and rehabilitation of offenders in the context of the budgetary exercise.
  6. To liaise with the community, religious and civil organisations and socio-cultural organisations and develop plans/methods for the involvement of community residents in social service programmes.

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CERTIFIED CORRECT

*Alec...y*

for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms

Date..... **23** NOV 2010 .....

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7. To analyse the needs of the community residents, their personal characteristics and geographical location within the priorities and available resources of the Mauritius Prison Service in order to establish an intervention strategy for a particular target population.
8. To monitor and keep under review the areas of responsibility of the Prisons Welfare Unit, in line with the goals and objectives of the Mauritius Prison Service.
9. To ensure that appropriate in-service training is provided to staff in matters pertaining to rehabilitation and drug abuse prevention.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Prisons Welfare Officer in the roles ascribed to him.



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