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GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Local Government and Outer Islands
- Post:** Assistant Inspector of Works
- Salary:** Rs 10,000 x 200 – 10,200 x 250 – 11,700 x 300 – 13,800 x 400 – 15,000 x 500 – 16,000 x 600 – 21,400 (26 20 48)
- Effective Date:** 17 May 2010
- Qualifications:**
- A. (a) Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or
- (b) Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. (a) The Ordinary Technician Diploma in Building and Civil Engineering awarded by the City and Guilds of London Institute or
- (b) The Technician Diploma in Construction or in Construction Industry awarded by the City and Guilds of London or
- (c) The "Brevet de Technician" in Civil Engineering or in Building Construction awarded by the Lycée Polytechnique Sir Guy Forget.

OR

Equivalent qualifications to A and B above acceptable to the Public Service Commission.

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Aleciasip

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date.....17 MAY 2010.....

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C. Candidates should be computer literate.

NOTE

In the absence of candidates possessing the qualifications at B above, consideration will be given to candidates possessing the Technician Certificate in Construction or the Technician Certificate Part I in Construction awarded by the City and Guilds of London Institute or an equivalent qualification acceptable to the Public Service Commission.

Candidates should produce written evidence of knowledge claimed.

Duties:

1. To be responsible for –
 - (a) the roll call of manual workers under his supervision;
 - (b) the keeping of time books and progress books, where necessary;
 - (c) the distribution of work and supervision of workers on sites of work;
 - (d) the preparation of simple estimates, bills, paysheets, monthly returns including returns of attendance;
 - (e) the preparation of requisitions, the physical custody of stores, the receipts and issue of tools and materials and the keeping of record of sub-stores; and
 - (f) taking such measures as may be necessary for the safety of workers and the public on sites of work.
2. To assist in estimating the quantity of materials in an operation.
3. To ensure the availability of materials and their effective use.
4. To assist Inspectors in the discharge of their duties.
5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Assistant Inspectors of Works in the roles ascribed to them.



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Ateerasingh

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **17 MAY 2010**