

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Land Transport and Light Rail (Traffic Management and Road Safety Unit)
- Post:** Lead Engineer
- Salary:** Rs 46,900 x 1,525 – 49,950 x 1,625 – 62,950 x 1,850 – 68,500 x 1,950 – 70,450
(26 075 089)
- Effective Date:** 04 February 2020
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Engineer/Senior Engineer (Civil) who reckon at least five years' service in a substantive capacity in the grade and who –
- (i) have overall knowledge in civil and highway engineering projects;
 - (ii) have knowledge of administrative, financial and procurement and supply procedures relating to civil and highway engineering contracts;
 - (iii) possess good organising, supervisory and leadership skills; and
 - (iv) possess good interpersonal and communication skills.
- Role and Responsibilities:** To assist the Director (Civil Engineering) and Deputy Director (Civil Engineering) in the effective and efficient management of the Traffic Management and Road Safety Unit.
- Duties:**
1. To be responsible to the Director (Civil Engineering) through the Deputy Director (Civil Engineering) for the day-to-day design, execution, supervision, monitoring and management of the implementation of complex road traffic and road safety projects and schemes as well as civil and highway engineering projects.
 2. To carry out survey studies pertaining to road traffic and road safety matters as directed by the Director (Civil Engineering) or Deputy Director (Civil Engineering).
 3. To ensure that the provisions of appropriate legislation are enforced.
 4. To make recommendations for amendments in relevant legislation, whenever necessary.

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CERTIFIED CORRECT

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S. Chundung

S. Chundung (Mrs)
for Secretary for Public Service

04 February 2020

Date.....



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5. To prepare projects write-up and bidding documents and evaluate bids in accordance with the Public Procurement Act, and Regulations and guidelines.
6. To guide, train, supervise and coordinate the work of staff working under his responsibility.
7. To review reports from Consultants and to coordinate their work on projects.
8. To assist the Director (Civil Engineering) and the Deputy Director (Civil Engineering) in the preparation of budget estimates relevant to the Traffic Management and Road Safety Unit.
9. To prepare and submit progress reports, technical papers and any other related written information to the Director (Civil Engineering) and to Management, as and when required.
10. To ensure that the approval of the client Ministry/Department has been obtained prior to project implementation.
11. To submit factual materials and information related to traffic management and road safety to the Director (Civil Engineering), as and when required.
12. To conduct and participate in meetings and committees, as and when required.
13. To use ICT in the performance of his duties.
14. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Lead Engineer in the roles ascribed to him.

CERTIFIED CORRECT

S. Chundung

S. Chundung (Mrs)
for Secretary for Public Service

04 February 2020

Date.....

