

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Public Infrastructure and Land Transport  
(Land Transport Division - National Transport Authority)
- Post:** Transport Controller
- Salary:** Rs 28,000 x 1,000 - 34,000 (26 64 70)
- Effective Date:** 13 April 2005
- Qualifications:** By selection from among officers in the grades of Chief Road Transport Inspector and Principal Road Transport Inspector who hold a substantive appointment in the respective grades and who -
- (i) have passed the final examination of the Chartered Institute of Transport (London) leading to the Corporate Membership or possess the Advanced Diploma in Transport awarded by the Chartered Institute of Logistics and Transport;
  - (ii) are fully conversant with the powers and functions of the National Transport Authority and relevant provisions of all road traffic legislations;
  - (iii) have the ability to lead and motivate teams of officers; and
  - (iv) possess good communication skills.
- Duties:**
1. To be responsible for:
    - (a) the co-ordination of activities of Traffic Wardens;
    - (b) the smooth performance of road transport inspection; and
    - (c) the licensing and registration of motor vehicles.
  2. To advise on ways and means of ensuring the correct observance and enforcement of legislations governing road transport.
  3. To advise on ways and means of improving the control of road transport.
  4. To advise the National Transport Authority on the allocation of various classes of licences to applicants.
  5. To assist in the formulation of policies relating to road transport.
  6. To assist in the framing of legislations relating to road transport in line with government policies.

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**CERTIFIED CORRECT**

.....  
*for Senior Chief Executive*  
*Ministry of Civil Service Affairs and*  
*Administrative Reforms*

Date .....13 APR 2005.....

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-2-

7. To liaise with the Attorney-General's Office with regard to legal notices or applications for writs served on the Authority, to swear affidavits, if any, on behalf of the Road Transport Commissioner and attend Court, whenever necessary.
8. To prepare and submit reports on issues related to road transport and related specialised matters, as and when required.
9. To sit on committees concerning road transport and other related aspects, as and when required.
10. To be a member of the Internal Management Committee of the National Transport Authority.
11. To perform such cognate duties as may be assigned.



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