

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Labour, Industrial Relations and Employment
- Post:** Principal Labour and Industrial Relations Officer
- Salary:** Rs 27,200 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 38,750 (18 56 66)
- Effective Date:** 30 December 2010
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Senior Labour and Industrial Relations Officer who reckon at least three years' service in a substantive capacity in the grade and who –
- (i) possess good organising, analytical and supervisory skills; and
  - (ii) are able to communicate effectively with people at all levels.
- Role and Responsibilities:** To assist in the planning, organisation and implementation of programmes of the Labour and Industrial Relations Division on all aspects of labour legislation.
- Duties:**
1. To assist the Assistant Director, Labour and Industrial Relations in the discharge of his duties.
  2. To be responsible for –
    - (i) the supervision and co-ordination of the work of officers in the area assigned to him;
    - (ii) the training of technical staff;
    - (iii) carrying out of workers' education programmes;
    - (iv) processing issues related to the International Labour Organisation (ILO); and
    - (v) processing cases of labour disputes and promoting their settlement through conciliation and mediation.
  3. To perform prosecution duties.
  4. To use ICT in the performance of his duties.
  5. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Principal Labour and Industrial Relations Officers in the roles ascribed to them.



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for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms

Date..... 30 DEC 2010 .....