

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Foreign Affairs, Regional Integration and International Trade
(International Trade Division)
- Post:** Principal Analyst (Trade Policy)
- Salary:** Rs 45,275 x 1,500–58,775 x 1,800–65,975 (02 70 83)
- Effective Date:** 20 June 2014
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Senior Analyst (Trade Policy) who reckon at least four years' service in a substantive capacity in the grade and who possess good conceptual skills and have supervisory ability.
- Role and Responsibilities:** To assist in the formulation and implementation of trade policies and to ensure compliance of Mauritius vis-à-vis multilateral, regional and bilateral obligations and to keep track on the trading partners' fulfillment of commitments towards Mauritius.
- Duties:**
1. To supervise, co-ordinate and monitor the work of Senior Analysts (Trade Policy) and Analysts (Trade Policy).
 2. To advise in the conduct of trade negotiations at bilateral, regional and multilateral levels, as may be required.
 3. To be responsible for trade agreements signed by Mauritius and specific agreements of the World Trade Organisation.
 4. To assist in—
 - (a) monitoring compliance of Mauritius with the international trade obligations;
 - (b) drafting trade agreements/treaties and trade bills/regulations;
 - (c) carrying out trade policy review of Mauritius at regular intervals; and
 - (d) the development of trade policies.
 5. To prepare technical notes and undertake trade analysis and report-writing.
 6. To conduct relevant research/studies.
 7. To use ICT in the performance of his duties.
 8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Analyst (Trade Policy) in the roles ascribed to him.



CERTIFIED CORRECT

[Signature]
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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

20 June 2014

Date.....