

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Industrial Development, SMEs and Co-operatives  
(Industrial Development Division)
- Post:** Director of Industry
- Salary:** Rs 88,250 x 3,125 – 97,625 (02 100 103)
- Effective Date:** 21 November 2022
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Deputy Director of Industry who reckon at least one year's service in a substantive capacity in the grade and who –
- (i) have an in-depth knowledge of the latest trends in the field of industrial development;
  - (ii) have a good knowledge of industrial development policies and programmes and technology-related issues;
  - (iii) possess strong managerial and leadership skills; and
  - (iv) possess strong interpersonal and communication skills.
- Role and Responsibilities:** To be responsible for the formulation, implementation and monitoring of strategies and policies and promotion of industrial development.
- Duties:**
1. To be responsible for the effective and efficient functioning of the Industrial Development Division.
  2. To advise on industrial development strategies and policies and monitor their implementation.
  3. To ensure efficient networking with relevant support institutions in the private and public sectors and with regional and international organisations.
  4. To advise on bilateral, regional co-operation and multilateral issues with regard to industrial development.
  5. To develop guidelines for the monitoring of industrial enterprises and the industrial sector.

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**N. Auchoybur (Mrs)**  
*for Secretary for Public Service*

**21 November 2022**

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6. To ensure the implementation of technology development programmes and projects.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director of Industry in the roles ascribed to him.



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**N. Auchoybur (Mrs)**  
*for Secretary for Public Service*

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