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SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Industry, Commerce, Corporate Affairs and Financial Services
(Industry Division)

Post: Assistant to Head, Business Information Unit

Salary: Rs 17,270 x 600 - 21,470 (ADM 4)

Effective Date: 27 December 1999

Qualifications: By selection from among officers in the Industrial Analyst
Cadre reckoning at least three years' experience in industrial
development matters.

Applied knowledge in Information Technology/Computer
Science will be an advantage.

Candidates should produce written evidence of all
experience/knowledge claimed.

- Duties:**
1. To assist the Head, Business Information Unit in the smooth and efficient operation of the unit.
 2. To collect, compile and analyse data obtained from different sources.
 3. To provide information to officers or other users for policy formulation and decision making.
 4. To update information kept in the data base of the Unit.
 5. To perform such cognate duties as may be assigned.

CERTIFIED CORRECT

M. O.

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for Permanent Secretary

27 DEC 1999

Date.....

