

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Industry, Commerce and Consumer Protection (Commerce Division)
- Post:** Senior Consumer Affairs Officer
- Salary:** Rs 27,075 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 48,425  
(18 056 076)
- Effective Date:** 30 May 2017
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Consumer Affairs Officer who reckon at least four years' service in a substantive capacity in the grade and who –
- (i) possess organising and supervisory skills;
  - (ii) possess effective interpersonal and communication skills;
  - (iii) have the ability to lead a team of officers; and
  - (iv) have a good understanding and sound knowledge of consumer affairs.
- Duties:**
1. To prepare programmes of work of Consumer Affairs Officers, supervise and coordinate their work and prepare monthly reports on their activities.
  2. To implement and evaluate the national programmes on consumer protection, including preparation of Consumer Education Programmes/Campaigns, the organisation of seminars and the delivery of talks on radio/television.
  3. To enforce consumer protection laws and regulations and carry out inspections where required.
  4. To examine, supervise and follow up all contraventions established.
  5. To perform prosecuting duties and to attend court, as and when required.
  6. To liaise with the Price Fixing Unit of the Ministry with a view to updating information on prices of controlled commodities.
  7. To be responsible for the safe keeping of exhibits.
  8. To supervise and monitor sampling of goods for testing purposes.

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**CERTIFIED CORRECT**

*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

**30 May 2017**

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-2-

9. To represent the Ministry on official committees in matters relating to consumer protection.
10. To prepare leaflets and booklets for information of consumers.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Consumer Affairs Officer in the roles ascribed to him.

**Note**

Senior Consumer Affairs Officers may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.



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