

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Industry and Commerce (Commerce Division)
- Post:** Director of Trade
- Salary:** Rs 66,000 (02 00 84)
- Effective Date:** 21 October 2010
- Qualifications:** By selection from among officers who hold a substantive appointment in the grade of Principal Trade Analyst and who reckon an aggregate of at least 10 years' service in the Trade Analyst Cadre and who –
- have practical experience in international marketing, export promotion, market research and trade negotiations;
 - have a sound knowledge of the functions and operations of international trade agencies;
 - have leadership qualities and self-confidence; and
 - are assertive.
- Role and Responsibilities:** To be responsible for the management and the development of trade in conformity with international trade laws and practices.
- Duties:**
- To prepare, co-ordinate and supervise trade and market development programmes.
 - To plan, co-ordinate and supervise all aspects of the work relating to import and export activities.
 - To provide in-service training to staff.
 - To advise on the formulation of trade policy and be responsible for the implementation of trade development policies.
 - To provide technical links with international agencies and Mauritian Missions abroad on matters connected with trade and to participate in their activities.

2/...



CERTIFIED CORRECT

Alexis

.....
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date..... 21 OCT 2010

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

-2-

6. To be responsible for establishing technical links with the private sector and regional and international organisations on matters relating to trade.
7. To be responsible for –
 - (a) research and planning on trade issues; and
 - (b) the organisation of trade fairs sponsored by the Government.
8. To authorise the holding of other local Trade Fairs in line with the provisions of the Trade Fair and Exhibitions Regulations.
9. To ensure the implementation and enforcement of relevant laws relating to trade.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director of Trade in the roles ascribed to him.



CERTIFIED CORRECT

Akeezah

.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **21 OCT 2010**