

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Industry, Commerce and Consumer Protection (Industry Division)
- Post:** Technical Officer/Senior Technical Officer (Assay Office)
- Salary:** Rs 17,675 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 - 39,275 PB 40,775 x 1,500 – 45,275 (19 39 70)
- Effective Date:** 2 June 2014
- Qualifications:**
 - A. A diploma in Chemistry or Chemical Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
 - B. Candidates should be computer literate.

Candidates should produce written evidence of knowledge claimed.
- Duties:**
 1. To carry out assay on precious metals alloys and their jewellery according to ISO/IEC 17025 and approved standards.
 2. To enforce and ensure compliance with the provisions of the Jewellery Act and regulations in force.
 3. To carry out inspection visits on the trade premises of jewellers.
 4. To mark articles of precious metals with the State Marks or any mark.
 5. To carry out audits according to the requirements of accreditation schemes and other relevant standards.
 6. To receive, record and attend to complaints from the public and jewellers.
 7. To carry out technical investigation for Ministries and other Government Departments.
 8. To carry out awareness programmes through direct contact with local groups, NGO's and other institutions and on radio and TV.
 9. To prepare case files for prosecution, appear as witness in these cases and attend court, whenever required.

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CERTIFIED CORRECT



for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

2 June 2014

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10. To keep and maintain records and compile information related to assaying, registration and other technical matters.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Technical Officer/Senior Technical Officer (Assay Office) in the roles ascribed to him.

Note

Technical Officers/Senior Technical Officers (Assay Office) may be required to work outside normal working hours including Sundays and Public Holidays.



CERTIFIED CORRECT

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*for Senior Chief Executive
Ministry of Civil Service and
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Date.....