

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS**

**Ministry:** Industry, Commerce and Consumer Protection (Industry Division)

**Post:** Gemmologist

**Salary:** Rs 28,925 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 45,275 (19 56 10)

**Effective Date:** 2 June 2014

**Qualifications:** By selection from among officers in the grade of Technical Officer/Senior Technical Officer (Assay Office) who reckon at least four years' service in a substantive capacity in the grade or an aggregate of at least four years' service in a substantive capacity in the grade of Technical Officer/Senior Technical Officer (Assay Office) and the former grades of Senior Technical Officer (Assay Office) and/or Technical Officer (Assay Office) and who -

- (i) hold a diploma in Gemmology from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and
- (ii) possess sound communication and interpersonal skills.

**Duties:**

1. To verify and identify precious and semi-precious stones and their synthetic counterparts according to approved standards.
2. To grade gemstones, diamonds and pearls according to approved standards.
3. To identify treated gemstones.
4. To keep and maintain records and assist in compiling information related to testing and other technical matters.
5. To process verification/identification and grading results and issue reports/certificates.
6. To enforce and ensure compliance with the provisions of the Jewellery Act and regulations in force.
7. To carry out inspection visits on the trade premises of jewellers.

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**CERTIFIED CORRECT**

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*for Senior Chief Executive  
 Ministry of Civil Service and  
 Administrative Reforms*

2 June 2014

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8. To carry out awareness programmes through direct contact with local groups, Non-Governmental Organisations and other institutions and on radio and TV.
9. To carry out audits according to the requirements of accreditation schemes and other relevant standards.
10. To carry out technical investigation in the field of gemmology.
11. To receive, record and attend to complaints from the public and jewellers.
12. To prepare case files for prosecution and attend court, whenever required.
13. To use ICT in the performance of his duties.
14. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Gemmologist in the roles ascribed to him.

**Note**

Gemmologists may be required to work outside normal working hours including Sundays and Public Holidays.



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