

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Housing and Lands
- Post:** Senior Survey Technician
- Salary:** Rs 23,975 x 775 – 32,500 x 925 – 37,125 x 1,225 – 38,350 (26 052 069)
- Effective Date:** 18 April 2017
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Survey Technician who reckon at least five years' service in a substantive capacity in the grade and who possess good supervisory skills.
- Duties:**
1. To assist Deputy Chief Surveyors, Principal Surveyors, Senior Surveyors and the Principal Survey Technician in the performance of their duties.
 2. To supervise and monitor the work of subordinate staff under his responsibility and submit appropriate reports.
 3. To carry out in conformity with existing conventions, preliminary and simple surveys of land.
 4. To compile, process and provide information on land.
 5. To update the Index of Leases, Domain Book and Acquisition Books, Maps and any other land records.
 6. To carry out inspections and to detect encroachments, squatters, illegal removal of sand on State Lands and to report to the Principal Surveyors, Senior Surveyors or the Principal Survey Technician under whose supervision he is working.
 7. To ensure that the conditions of approved leases are constantly complied with.
 8. To attend Court in cases involving infringement of conditions of approved leases.
 9. To supervise eviction of squatters from State Lands, including Pas Géométriques.
 10. To report on applications for State Lands and on complaints from lessees/members of the public.

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CERTIFIED CORRECT

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
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11. To carry out searches at the Archives Unit of the Ministry, Registrar-General's Department and Supreme Court regarding land ownership or any land-related matters.
12. To verify that Notices have been duly transcribed at the Registrar-General's Department.
13. To effect site inspection of land parcels in connection with Land Administration, Valuation and Information Management System (LAVIMS) for maintenance and updating of the system under the supervision of a Principal Surveyor or Senior Surveyor or the Principal Survey Technician.
14. To assist Senior Surveyors to establish control points on site in connection with LAVIMS.
15. To manage the Acquisition Database and State Land Register Database.
16. To use ICT in the performance of his duties.
17. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Survey Technician in the roles ascribed to him.



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