

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Health and Quality of Life
- Post:** Principal Dental Assistant
- Salary:** Rs 23,200 x 775 – 32,500 x 925 – 37,125 x 1,225 – 38,350 (09 051 069)
- Effective Date:** 09 October 2017
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Senior Dental Assistant who reckon at least four years' service in a substantive capacity in the grade and who possess –
- (i) good organising and supervisory skills; and
 - (ii) good interpersonal and communication skills.
- Role and Responsibilities:** To assist the Director, Dental Services in the effective and efficient running of the Dental Services.
- Duties:**
1. To be responsible to the Director, Dental Services for –
 - (i) planning, organising, supervising and monitoring the work of Senior Dental Assistants and Dental Assistants;
 - (ii) ensuring –
 - (a) the proper coverage of Dental Clinics by Senior Dental Assistants and Dental Assistants;
 - (b) the compilation and submission of statistics and returns in respect of dental work performed in Mauritius and Rodrigues; and
 - (c) the proper training of Dental Assistants.
 2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Dental Assistant in the roles ascribed to him.



CERTIFIED CORRECT

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

09 October 2017

Date.....