

GOVERNMENT OF MAURITIUS

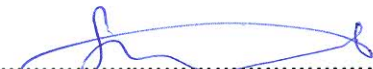
SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Health and Quality of Life
- Post:** Health Promotion Co-ordinator
- Salary:** Rs 30,175 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 (10 060 081)
- Effective Date:** 27 November 2017
- Qualifications:** By selection from among serving officers of the Ministry who –
- (i) possess a degree in Sociology or Social Work or Health Promotion or Communication or any other related field from a recognised institution or an equivalent qualification acceptable to the Public Service Commission;
 - (ii) reckon at least 10 years' experience in the organisation/implementation of community-based and Health Promotion activities; and
 - (iii) possess organising skills and have the ability to lead and motivate a team of officers.
- Role and Responsibilities:** To assist in the planning, organisation, implementation and monitoring of activities relating to Non-Communicable Diseases (NCDs) and Health Promotion.
- Duties:** To be responsible to the Chief Health Promotion and Research Co-ordinator for the performance of the following duties –
1. To assist in –
 - (i) the coordination and supervision of the work of officers involved in Non-Communicable Diseases (NCDs) and Health Promotion activities;
 - (ii) the planning and formulation of Health Promotion policies and strategies;
 - (iii) the setting up of Health Clubs;
 - (iv) the evaluation of the Health Promotion programmes and submit regular reports; and
 - (v) the coordination of activities relating to the organisation of health events, particularly in Health Education/Promotion activities, including workshops and seminars.

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CERTIFIED CORRECT


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for Secretary for Public Service

27 November 2017

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2. To implement Non-Communicable Diseases (NCDs) and Health Promotion activities in collaboration with all stakeholders.
3. To mobilise and ensure the participation of the community in health-related activities.
4. To participate in research studies and surveys organised at the local and international levels.
5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Health Promotion Co-ordinator in the roles ascribed to him.



CERTIFIED CORRECT

for Secretary for Public Service

27 November 2017

Date.....