

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Quality of Life
- Post:** Ambulance Driver (on shift)
- Salary:** Rs 14,875 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 19,575 x 475 –  
21,950 x 625 – 23,200 x 775 – 26,300 (24 030 055)
- Effective Date:** 24 January 2019
- Qualifications:** By selection from among employees in the grades of Driver (Heavy vehicles above 5 tonnes), Driver (on shift) and Driver (Ordinary vehicles up to 5 tonnes) on the permanent and pensionable establishment of the Ministry and who have good eyesight.

**NOTE 1**

In the absence of qualified employees in the grade of Driver (Heavy vehicles above 5 tonnes), Driver (on shift) and Driver (Ordinary vehicles up to 5 tonnes) of the Ministry, by selection from among employees on the permanent and pensionable establishment of the Ministry who –

- (i) possess the Certificate of Primary Education;
- (ii) possess a valid driving licence to drive cars or vans or lorries up to 5 tonnes, for at least one year;
- (iii) have a basic knowledge of mechanics and simple vehicle maintenance; and
- (iv) have good eyesight.

**NOTE 2**

Selected candidates will be required to –

- (i) undergo a medical test to be carried out by the Ministry to assess their eyesight; and
- (ii) obtain a service driving licence (manual gear).

**NOTE 3**

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to follow a course in First Aid, as approved and arranged by the Ministry of Health and Quality of Life. On satisfactory completion of the course and on being favourably reported upon, they will be considered for appointment as Ambulance Driver (on shift) in a substantive capacity.

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**CERTIFIED CORRECT**

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**N. Auchoybur (Mrs)**  
*for Secretary for Public Service*

**24 January 2019**

Date.....

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-2-

**Duties:**

1. To drive an ambulance proficiently.
2. To ensure that –
  - (a) a logbook, as required, is maintained in respect of his ambulance; and
  - (b) the vehicle is in good running order and to report any defect to the officer in charge of the Transport Section.
3. To carry out simple checks/maintenance tasks including –
  - (a) checking of radiator or overflow tank for water level and filling up with water, if necessary;
  - (b) checking of engine oil-level and topping up, if necessary, and reporting any unusual oil consumption;
  - (c) checking of fluid levels of brake master cylinder and clutch master cylinder and topping up, if necessary;
  - (d) checking of wheel nuts for wheel tightness and checking of all wheels including spare wheel for the tyre pressure and uneven/abnormal wear;
  - (e) monitoring mileage run/period vehicle is used, and inform the officer in charge of transport when servicing is due;
  - (f) washing and cleaning the vehicle's body and interiors;
  - (g) ensuring that the interior of the vehicle is kept clean at all times and free of dust;
  - (h) checking of battery electrolyte level and topping up, as and when necessary; and
  - (i) checking of all lights, horn, wipers, brake and clutch to ensure that they are in good working condition.
4. To effect minor repairs to his ambulance e.g. changing of spare wheel in case of breakdown and puncture.
5. To help, as and when required, the mechanics when his ambulance is under repair.
6. To administer first aid to the injured, when necessary before conveyance to the ambulance.

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-3-

7. To assist, whenever required, in the conveyance of patients to and from an ambulance.
8. To ensure the security of all equipment in the ambulance including the Global Positioning System (GPS) Sirene, Public Address System and lightbar modules including the driver token allocated to him.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Ambulance Driver (on shift) in the roles ascribed to him.

**Note**

1. Ambulance Drivers (on shift) will be required to work on a shift system covering a 24-hour service including Saturdays, Sundays, Public Holidays and officially declared cyclone days.
2. Ambulance Drivers (on shift) should abide by the provisions of the Financial Management Kit concerning responsibilities of a Driver for his vehicle.



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