



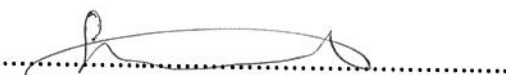
**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Quality of Life
- Post:** Senior Manager, Operations Support Services
- Salary:** Rs 36,200 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 x 1,850 – 68,500 (11 067 088)
- Effective Date:** 31 May 2017
- Qualifications:** By promotion on the basis of experience and merit of the Manager, Operations Support Services, who reckon at least two years' service in a substantive capacity in the grade and who possess wide experience in Hospital Logistics and Transport Management and who –
- (i) has the ability to provide strategic and visionary advice on Hospital Logistics and Operations Support Services through the development of short and long term strategic goals;
 - (ii) possesses strong leadership qualities, sound analytical, organisational, interpersonal and communication and problem solving skills; and
 - (iii) is proactive in matters of Operations Support Services and Hospital Logistics.
- Role and Responsibilities:** To provide strategic leadership for effective and efficient management of the Hospital Logistics and Operations Support Services.
- Duties:**
1. To be responsible to the head of the Ministry for matters relating to the overall management of the Operations Support Services and related logistics.
 2. To advise on the setting up of systems for the maintenance and upkeep of hospital buildings and their environment.
 3. To advise on projects relating to maintenance and renovation works.
 4. To prepare budget estimates for maintenance management works.
 5. To advise on logistics acquisition in relation to transport, workshops and maintenance units.
 6. To constantly review, integrate and coordinate logistics management processes in goods and drugs distribution to hospitals, Area Health Centres, Community Health Centres and other health institutions.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

GOVERNMENT OF MAURITIUS

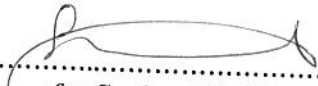
SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
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7. To advise on industrialised systems of maintenance through use of mechanised equipment.
8. To oversee the overall management of the fleet management systems.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Manager, Operations Support Services in the roles ascribed to him.



CERTIFIED CORRECT


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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*