

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Health and Quality of Life
Post: Permanencier *Restyled Permanencier/Senior Permanencier*
CEO 2008, Pg 1159
Salary: Rs 9,500 x 250 - 10,000 x 300 - 10,600 x 400 - 15,000 x 500 - 15,500 (09 30 46)
Effective Date: 21 July 2003
Qualifications: By selection from among officers in the grade of Health Care Assistant (General) who –
(i) reckon at least two years' service in a substantive capacity in the grade;
(ii) possess good communication skills and are fluent in English and French; and
(iii) have a basic knowledge of Word Processing.

NOTE 1

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to undergo in-service training for a period of at least six months, at the end of which they will be eligible for consideration for appointment in a substantive capacity to the grade of Permanencier, as and when vacancies occur.

NOTE 2

For the first intake, consideration will be given to the Health Care Assistants (General) who –
(i) have undergone in-service practical training at the SAMU Control Room; and
(ii) have been performing the duties of Permanencier for at least six months.

Candidates should produce written evidence of any experience/knowledge claimed.

Duties:

- To be responsible to the Director, Emergency Medical Services, through the Regional Nursing Administrator for:
 - receiving calls made to the Emergency Medical Services and collecting data from callers;
 - sorting out the urgent from the non-urgent calls and channelling non-medical calls to the services;
 - channelling the decisions of the "Medecin Regulateur";

12...



CERTIFIED CORRECT

[Signature]
.....
for Secretary for Public Service Affairs

21 JUL 2003
Date.....

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

-2-

- (iv) updating documentation regarding the day-to-day functioning of the Emergency Medical Unit;
- (v) follow-up of all outings made by the Emergency Medical Unit as well as the non-medicalised ambulances despatched by the SAMU Control Room and liaising with other services (e.g. Police, Fire Services);
- (vi) keeping records of the Control Room's activities and updating records of all on-call services;
- (vii) checking means of communication between the Control Room and all peripheral units, coordinating maintenance of communication equipment (radio, telephone lines, fax, beeps, mobile phones and voice recorder);
- (viii) maintaining and filing record of correspondence to and from the SAMU;
- (ix) entering collected information from record sheets so as to compile a database for statistical studies;
- (x) all equipment and materials which are listed in the Inventory Book of the Control Room; and
- (xi) carrying out a handing over about ongoing missions at the end of duty.

2. To perform such cognate duties as may be assigned.

Note:

Permanenciers will be required to work in relays on a 24-hour basis invariably including night duty and work on Sundays, Public Holidays and officially declared cyclone days.



CERTIFIED CORRECT

[Signature]
.....
for Secretary for Public Service Affairs

Date..... 21 JUL 2003.....