

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Health and Quality of Life

Post: Deputy Chief Nursing Officer *Restyled Deputy Director, Nursing*

Salary: Rs 29,000 x 1,000 – 35,000 (09 65 71) *CEO 2008, Pg 1159*

Effective Date: 5 June 2007

- Qualifications:**
- A. By selection from among officers in the grades of -
- Regional Nursing Administrator;
 - Nursing Administrator (Male);
 - Nursing Administrator (Female); and
 - Nursing Supervisor (Male) and Nursing Supervisor (Female) who reckon at least three years' service in a substantive capacity in their respective grade.
- B. Candidates should -
- have demonstrated qualities of leadership; and
 - possess organising and supervisory abilities.

- Duties:**
1. To be responsible to the Chief Nursing Officer for -
- the organisation and staffing of nursing and midwifery services in consultation with Regional Nursing Administrators;
 - carrying out regular inspections to ensure that nursing and midwifery care is carried out in accordance with approved standards in all health care institutions and a customer-oriented service is provided to the public;
 - promoting and maintaining good relationship and team spirit between the nursing/midwifery services and other services and the community; and
 - co-ordinating activities in regional hospitals.

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[Signature]
 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

Date... 05 JUN 2007

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2. To understudy the Chief Nursing Officer and assist the latter in the performance of his/her duties particularly in -
 - (a) setting, maintaining and improving standards and procedures of nursing and midwifery care;
 - (b) exercising disciplinary control over nursing and midwifery staff;
 - (c) initiating policy changes;
 - (d) participating in professional, technical and administrative committees/boards;
 - (e) collaborating with the Central School of Nursing or any other educational institution for the furtherance of post-basic courses, in-service educational programmes and continuous education for both nursing/midwifery personnel; and
 - (f) conducting enquiries into complaints, as and when required, concerning the Nursing cadre and making appropriate recommendations.
3. To perform such cognate duties as may be assigned.

NOTE

The Deputy Chief Nursing Officer is, first and foremost, a nurse by profession and through his/her mature personality, developed critical sense and good judgment, should inspire confidence around him/her and with that end in view, should perform and assume any other duties or responsibilities not listed above but that will be conducive to the smooth running of the service and for the good name of the Ministry.



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