

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Health and Quality of Life

Post: Regional Public Health Superintendent

Salary: Rs 95,000 (09 00 94)

Effective Date: 8 September 2015

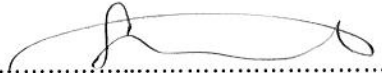
- Qualifications:**
- A. By selection from among officers in the grade/s of –
- (i) NCD Co-ordinator and Senior Community Physician who reckon at least three years' service in a substantive capacity in the respective grade;
- and
- (ii) NCD Co-ordinator who reckon an aggregate of at least seven years' service in a substantive capacity in the grades of NCD Co-ordinator and Community Physician;
- and
- (iii) Senior Community Physician who reckon an aggregate of at least seven years' service in a substantive capacity in the grades of Senior Community Physician and Community Physician;
- and
- (iv) Community Physician who reckon at least seven years' service in a substantive capacity in the grade.
- B. Candidates should –
- (i) possess administrative ability to plan, implement and evaluate health programmes; and
- (ii) be able to lead a team of officers.

Role and Responsibilities: To be responsible for the effective and efficient Primary Health Care delivery services and Public Health Programmes in the region.

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CERTIFIED CORRECT



*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

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-2-

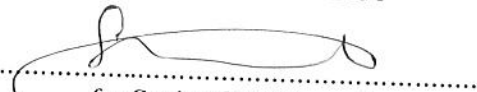
Duties:

- I. To be responsible to the Regional Health Director for –
 - (i) planning, programming and supervision of Primary Health Care activities in his administrative region e.g., Health Education, screening programmes, promotion of proper nutrition, basic sanitation and safe water supply, Maternal and Child Health Care including Family Planning, Immunization, prevention and control of local endemic diseases, appropriate treatment of common diseases and injuries and provision of essential drugs;
 - (ii) enforcing of all sanitary regulations according to Public Health legislation;
 - (iii) advising and assisting in the planning and implementation of Primary Health Care activities and health programmes;
 - (iv) keeping of all statistics relevant to his work and submitting, as and when required, regular reports on, *inter-alia*, vital health statistics, demographic data, mortality and morbidity patterns as well as information and environmental factors which influence health;
 - (v) co-ordinating Primary Health Care activities of the various divisions of the Ministry in his area/region;
 - (vi) representing the Ministry on inter-sectoral/regional/area committees and international meetings;
 - (vii) conducting surveys and research work in relevant fields;
 - (viii) promoting and co-ordinating community participation in Primary Health Care activities;
 - (ix) participating in the development of integrated Primary Health Care activities with particular attention to community health programmes;
 - (x) mounting of programmes of continuing education for health personnel and supervising the training of students and pre-registration of doctors;

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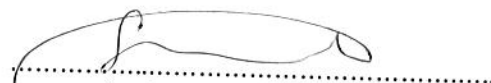
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-3-

- (xi) organising training programmes and seminars/workshops at community level;
 - (xii) co-ordinating, monitoring and evaluating of communicable diseases, prevention and control programmes, assisting the CDCU during outbreak of communicable diseases involving working after normal working hours and during weekends;
 - (xiii) co-ordinating medical audits of clinical activities at Primary Health Care level; and
 - (xiv) issuing of clearance for international transfer of human remains during working hours and when on call after working hours on weekends and during Public Holidays.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Regional Public Health Superintendent in the roles ascribed to him.



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