

GOVERNMENT OF MAURITIUS

Scheme of Service Specified Under Regulation 15 of the Public Service Commission Regulations

Ministry: Health and Quality of Life

Post: Regional Health Director

Salary: Rs 102,000 (09 00 96)

Effective Date: 02 March 2016

- Qualifications: A. By selection from among medical practitioners who reckon at least 10 years' service... B. Candidates should - (i) have strong administrative and managerial skills; and (ii) possess strong interpersonal, communication and leadership skills.

Role and Responsibilities: To be responsible for the efficient administration and delivery of quality health services in a Regional Hospital and its annexed health institutions.

- Duties: 1. To be responsible to the head of the Ministry, through the Director-General, Health Services and the appropriate Director, Health Services for - (a) the planning and implementation of all health programmes in a region; (b) monitoring the work programme of all medical and paramedical staff; (c) exercising control and supervision over all grades of staff serving the Regional Hospital and its annexed health institutions, under his charge; (d) maintaining discipline and ensuring that all rules, regulations and instructions are strictly complied with; (e) enlisting the support of patients and the public with a view to ensuring that optimum use is being made of available resources;

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[Signature] for Senior Chief Executive Ministry of Civil Service and Administrative Reforms

02 March 2016

Date.....

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

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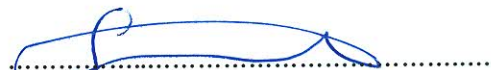
- (f) ensuring that the Regional Hospital and its annexed health institutions are properly equipped, staffed and provided with a sufficient stock of drugs, consumables, appliances, provisions and other necessities;
 - (g) co-ordinating the training of students, trainees, Pre-Registration House Officers and other relevant grades;
 - (h) co-ordinating and reporting on undergraduate and postgraduate training programmes being carried out in a region;
 - (i) conducting regular site visits to the Regional Hospital and its annexed health institutions for the supervision of activities after normal working hours and at any time of the night including Saturdays, Sundays, Public Holidays and during emergencies;
 - (j) submitting quarterly reports on the work output, training programmes and conduct of staff under his control; and
 - (k) submitting half yearly audit reports on hospital activities.
2. To be physically present on hospital premises in the event of mass casualties, cyclones or any disaster for co-ordinating and monitoring the activities.
 3. To use ICT in the performance of his duties.
 4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Regional Health Director in the roles ascribed to him.

Note

Regional Health Directors may be required to work after normal working hours and at any time of the night, including Saturdays, Sundays, Public Holidays and during emergencies.



CERTIFIED CORRECT


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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

02 March 2016

Date.....