

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Quality of Life
- Post:** Officer-in-charge, Harm Reduction Section
- Salary:** Rs 62,950 x 1,850 – 68,500 x 1,950 – 74,350 x 2,825 – 80,000 x 3,000 – 89,000 (09 085 096)
- Effective Date:** 20 March 2019
- Qualifications:**
- A. By selection from among serving officers who are fully registered as medical practitioners in accordance with legislation in force in Mauritius and who reckon at least eight years' experience in the Ministry of Health and Quality of Life of which two years should be related to work in respect of harm reduction strategies.
- B. Candidates should –
- (i) possess good organising, managerial, conceptual and training skills;
 - (ii) possess good communication, interpersonal and supervisory skills;
 - (iii) be proactive and be able to meet emerging challenges; and
 - (iv) have the ability to lead and motivate staff.
- Role and Responsibilities:** To be responsible for the overall management and the day-to-day administration of the Harm Reduction Section.
- Duties:**
1. To be responsible to the Director-General, Health Services through the Director, Health Services for the following duties –
 - (i) to supervise, coordinate and implement the Methadone Substitution Therapy Programme and the Needle Exchange Programme and other Harm Reduction Programme, including Rehabilitation Programme;
 - (ii) to manage the Methadone Substitution Therapy Centre (Male and Female);
 - (iii) to advise on matters related to Methadone Substitution Therapy and Needle Exchange Programme;
 - (iv) to implement and supervise Drug Control Master Plan;

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CERTIFIED CORRECT

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D. Gowry

D. Gowry (Mrs)
for Supervising Officer

20 March 2019

Date.....

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- (v) to liaise with the community and Police Department to ensure safe implementation of the Methadone Substitution Therapy and Needle Exchange Programme;
 - (vi) to maintain a National database on the Needle Exchange Programme and Methadone Substitution Therapy Programme;
 - (vii) to collect and compile all statistics related to Harm Reduction Programme;
 - (viii) to train the personnel of Non-Governmental Organisations (NGOs) on Harm Reduction Strategies;
 - (ix) to conduct regular meetings with all stakeholders including Harm Reduction Committee;
 - (x) to submit comprehensive reports and brief regularly, as and when required;
 - (xi) to supervise and coordinate all Drop in Centres and all Methadone Dispensing Points; and
 - (xii) to train and supervise Government officers including Medical and Health Officer/Senior Medical and Health Officers and paramedical staff on Harm Reduction Strategies.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Officer-in-charge, Harm Reduction Section in the roles ascribed to him.



CERTIFIED CORRECT

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D. Gowry
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for Supervising Officer

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