

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Wellness
- Post:** Orthopaedic Technician (Podo Orthosis)
- Salary:** Rs 25,525 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 43,850  
(09 054 073)
- Effective Date:** 09 July 2020
- Qualifications:** By selection from among officers in the grade of Nursing Officer who –
- (i) possess a Cambridge Higher School Certificate with passes at “Principal Level” in Chemistry and Physics obtained on one certificate or passes in Chemistry and Physics obtained on one certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Public Service Commission; and
  - (ii) reckon at least three years’ service in a substantive capacity in the grade.

**NOTE**

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to follow a course leading to a diploma in Podo Orthosis at such institution, as approved and arranged by the Ministry of Health and Wellness. On successful completion of the diploma in Podo Orthosis, candidates will be considered for appointment as Orthopaedic Technician (Podo Orthosis) in a substantive capacity, as and when vacancies occur.

- Duties:**
1. To assist the Superintendent, Orthopaedic Appliances Workshop in the performance of his duties.
  2. To supervise –
    - (i) the activities of the staff in the workshop in the use and maintenance of tools and equipment and to ensure the provision of a risk-free working environment; and
    - (ii) the Assistant Orthopaedic Technicians, Foremen and Orthopaedic Appliance Makers in manufacture of orthopaedic appliances and related walking aids.

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**CERTIFIED CORRECT**

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*S. Chundung*  
S. Chundung (Mrs)  
for Secretary for Public Service

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-2-

3. To form part of the clinical team and advise in the designing of insoles, orthopaedic shoes and foot prostheses.
4. To examine patients who are in need of special insoles, orthopaedic shoes and foot prostheses and also sophisticated orthopaedic appliances and to keep a record thereof.
5. To evaluate the insoles, orthopaedic shoes and foot prostheses for use and advise accordingly.
6. To take casts and measurements and to devise orthopaedic appliances including the conception of models, choice of materials, components and other parts.
7. To modify the negative and the positive models or drawings of orthopaedic appliances so as to obtain the best adjustment and alignment.
8. To perform the static and dynamic alignment of orthopaedic appliances on patients.
9. To manufacture orthoses and prostheses and other orthopaedic appliances including components, parts, suspension systems and to perform the finishing work on orthopaedic appliances.
10. To participate in –
  - (i) fitting the orthopaedic appliance on patient and his training in the proper use of the appliance;
  - (ii) the evaluation of the product and provide advice as required; and
  - (iii) the planning and setting up of the technical orthopaedic services system.
11. To advise the patient and/or his family on the use and maintenance of the appliance.
12. To follow up the usage of insoles, orthopaedic shoes and foot prostheses and adjust accordingly.

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-3-

13. To promote good relations with professionals and staff.
14. To provide and organise training of staff.
15. To organise and conduct practical courses/training for colleagues, professionals and other community groups interested in the insoles, orthopaedic shoes and foot prostheses techniques.
16. To keep abreast of new developments concerning orthopaedic appliances and teaching techniques.
17. To carry out visits, as and when required, in order to attend to severely handicapped patients referred to by Government Medical Officers.
18. To use ICT in the performance of his duties.
19. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Orthopaedic Technician (Podo Orthosis) in the roles ascribed to him.



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