

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Health and Wellness
- Post:** Manager, Orthopaedic Appliances Workshop
- Salary:** Rs 34,000 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 62,700 (09 066 088)
- Effective Date:** 31 January 2023
- Qualifications:** By selection from among officers in the grades of Orthopaedic Technician (Orthosis Prosthesis) and Orthopaedic Technician (Podo Orthosis) who –
- (i) reckon at least five years' service in a substantive capacity in their respective grade;
 - (ii) possess good organising and supervisory skills; and
 - (iii) are able to lead a team of officers.
- Role and Responsibilities:** To be responsible to the Regional Health Director through the Medical Superintendent for the planning and organising of the work of the Orthopaedic Appliances Workshop.
- Duties:**
1. To supervise the design, manufacture, maintenance and repairs of orthoses, prostheses and other orthopaedic appliances.
 2. To be responsible for the day-to-day running of the Orthopaedic Appliances Workshop through preparation of a plan of work for Orthopaedic Technicians (Orthosis Prosthesis) and Orthopaedic Technicians (Podo Orthosis).
 3. To advise on policy formulation regarding the philosophy, objectives and standards of orthopaedic appliances.
 4. To interact with professionals such as Doctors, Physiotherapists and Occupational Therapists to give best care to patients.
 5. To promote good relations with professionals and staff of the health sector.
 6. To participate in professional, technical and administrative committees/meetings, as and when required, with a view to keeping abreast with development in the field of orthopaedic appliances.
 7. To ensure that a proper and timely service is provided.

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CERTIFIED CORRECT

B. D. Nundloll

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B.D. Nundloll (Mrs)
for Secretary for Public Service

31 January 2023

Date.....

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8. To ensure the supply of necessary materials.
9. To prepare and monitor sectional budget of the Orthopaedic Appliances Workshop.
10. To provide and organise training to staff of the Orthopaedic Appliances Workshop.
11. To advise on projects relating to the maintenance and renovation of the Orthopaedic Appliances Workshop.
12. To use ICT in the performance of his duties.
13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Manager, Orthopaedic Appliances Workshop in the roles ascribed to him.



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