

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Health
Post: Assistant Catering Officer
Salary: Rs 6,800 x 200 - 7,000 x 250 - 8,250 (IPM 9)
Effective Date: 14 August, 1995
Qualifications: By selection from among officers in the grades of Steward and Catering Supervisor who reckon at least five years service in their respective grades.

Note:

The selected candidates will be appointed in a temporary capacity during which they will be required to undergo on-the-job training for a period of not less than six months.

On successful completion of the training, they will be considered for appointment as Assistant Catering Officer in a substantive capacity as and when vacancies occur.

Duties: 1. To be responsible to the Catering Officer for:-

- (a) organising and controlling the day-to-day work of the catering services of hospitals;
- (b) ordering, receiving and distributing provisions and food;
- (c) maintaining a high level of cleanliness and hygiene in the preparation and handling of food and in the kitchen;
- (d) exercising strict control to avoid waste and pilferage in the kitchen;
- (e) ensuring that the kitchen equipment is maintained in good condition;
- (f) assisting him in the training of kitchen and canteen staff;
- (g) planning the menu and exercising control on the quality and cost of food prepared and its service to patients and staff;
- (h) submitting reports/statistics as and when required.

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CERTIFIED CORRECT

M. Q.

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for Permanent Secretary

Date..... 14 AUG 1995



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2. To perform such cognate duties as may be assigned.

Note:

Assistant Catering Officers are required to work on a roster basis on weekdays, Sundays, Public Holidays and on officially declared cyclone days.



CERTIFIED CORRECT

M. L.

.....
for Permanent Secretary

Date... 14 AUG 1995