

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Prime Minister's Office (Forensic Science Laboratory)

Post: Deputy Director, Forensic Science Laboratory

Salary: Rs 50,000 x 1,500 – 56,000 x 2,000 – 62,000 (19 75 82)

Effective Date: 13 November 2009

Qualifications: By selection from among officers in the grade of Chief Forensic Scientist who reckon at least three years' service in a substantive capacity in the grade and who –

- (i) are conversant with the latest developments in the field of Forensic Science;
- (ii) possess managerial and leadership qualities;
- (iii) possess good communication and interpersonal skills; and
- (iv) have the ability to motivate a team of officers.

Role and Responsibilities: To assist in all managerial assignments relating to the provision of the best possible forensic/investigative services to the criminal justice community.

- Duties:**
1. To deputise for and understudy the Director, Forensic Science Laboratory.
 2. To assist the Director, Forensic Science Laboratory in -
 - (i) the formulation of policies, plans and strategies relating to Forensic Science;
 - (ii) the general administration and management of the Forensic Science Laboratory;
 - (iii) matters of human resources and capacity building including appropriate training needs of the staff;
 - (iv) the appraisal, preparation and timely execution and supervision of case studies assigned to the Forensic Science Laboratory and reporting thereon; and
 - (v) the continuous upgrading of the services provided by Forensic Science Laboratory in line with international standards.

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CERTIFIED CORRECT

R. Ruel

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

13 NOV 2009

Date.....



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3. To carry out site visits and attend scenes of crime.
4. To attend boards, meetings and Court, as and when required.
5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director, Forensic Science Laboratory in the roles ascribed to him.



CERTIFIED CORRECT

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **13 NOV 2009**