

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Finance and Economic Development (Management Audit Bureau) *(now OPSG)*

Post: Accounting Technician

Salary: Rs 12,600 x 400 – 15,000 x 500 – 17,000 Q.B. 17,600 x 600 – 19,400 (01 39 53)

Effective Date: 7 June 2006

Qualifications: By selection from among serving officers who:

- (i) reckon a minimum of three years' service in a substantive capacity;
- (ii) have a knowledge of Public Sector Finance, Stores and Accounting procedures; and
- (ii) have passed in at least four subjects at Part 2 of the ACCA Examinations (New Syllabus) or possess an equivalent qualification acceptable to the Public Service Commission.

To cross the Q.B., Accounting Technicians must complete Part 2 of the ACCA Examinations (New Syllabus) or possess an equivalent qualification acceptable to the Public Service Commission.

- Duties:**
1. To participate in management audit exercises and financial investigations in Ministries/Departments, Corporations and other bodies.
 2. To collect, retrieve, compile and analyse data in relation to management audit exercises and financial investigations.
 3. To inspect and investigate simple financial statements, records and documents and to report thereon.
 4. To submit draft reports and memoranda for inclusion in final management audit reports.
 5. To perform such cognate duties as may be assigned.



CERTIFIED CORRECT

.....
[Signature]
 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

07 JUN 2006
 Date.....