

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Finance, Economic Planning and Development
(Corporate and Business Registration Department)
- Post:** Manager XBRL
- Salary:** Rs 30,700 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 –
49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 (01 062 092)
- Effective Date:** 13 July 2022
- Qualifications:** A. By selection from among candidates who possess a pass at the final examinations required for admission to membership of one of the following bodies –

- (i) The Institute of Chartered Accountants of England and Wales
- (ii) The Institute of Chartered Accountants of Scotland
- (iii) The Institute of Chartered Accountants of Ireland
- (iv) The Association of Chartered Certified Accountants
- (v) The Chartered Institute of Management Accountants
- (vi) The Chartered Institute of Public Finance and Accountancy

OR

an equivalent qualification acceptable to the Public Service Commission.

- B. Candidates should –
- (i) be registered with the Mauritius Institute of Professional Accountants (MIPA) in accordance with Section 51 of the Financial Reporting Act;
 - (ii) have a strong understanding of International Financial Reporting Standards (IFRS)/International Accounting Standards Board (IASB) regulations and application of XBRL in the filing, retrieval and use of financial statements or any similar application;
 - (iii) have a knowledge of the application of the Companies Act;

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CERTIFIED CORRECT

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N. Auchoybur (Mrs)
for Secretary for Public Service

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- (iv) have the ability to organise and work efficiently as a team leader and meet tight deadlines; and
- (v) be computer literate.

Candidates should produce written evidence of knowledge claimed.

**Role and
Responsibilities:**

To be in charge of the XBRL Unit and to implement policies relating to financial reporting by companies.

Duties:

1. To report to and be responsible to the Registrar of Companies for the implementation of all decisions relating to filing of financial statements via the XBRL system and/or any relevant system.
2. To advise the Registrar of Companies on any matter relating to the policy issues on the implementation of any accounting system.
3. To vet all financial statements submitted in the XBRL format and/or any other format.
4. To advise on the acceptability of financial statements submitted via the XBRL system and any other system.
5. To ensure that the stakeholders concerned comply with the relevant regulations/practice directions governing the extensible Business Reporting Language (XBRL) and any similar applications.
6. To respond to queries on XBRL and any related system from audit firms, management companies and other stakeholders.
7. To provide training on XBRL to representatives of audit firms, management companies, accountants, company secretaries and other professionals.
8. To assist audit firms, management companies, accountants and other professionals in using the iFile tool.
9. To generate reports and prepare statistics on XBRL.
10. To supervise the work of a team of officers in the XBRL Unit and provide training and coaching/guidance to them.

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11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Manager XBRL in the roles ascribed to him.

Note

In case of a force majeure/public emergency, the Manager XBRL is required to be available to provide his services to ensure business continuity either through work from home, remote working, working online or work performed through any other IT system.



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