

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Finance, Economic Planning and Development
- Post:** Deputy Financial Secretary
- Salary:** Rs 150, 750 (01 000 118)
- Effective Date:** 07 August 2023
- Qualifications:**
- A. By selection from among officers in the grades of Director, Economic and Finance and Director, Economic Research and Planning who reckon at least five years' service in a substantive capacity in their respective grade.
- B. Candidates should –
- (i) be fully conversant with the economic, financial, fiscal, monetary, social and human resource policies of Government;
- (ii) have a track record of solid achievement of clearly identifiable outputs;
- (iii) have a thorough understanding of topical issues in the field of finance, financial markets, domestic, regional and international economy;
- (iv) be a strategic leader with exceptional analytical and interpersonal skills; and
- (v) have the ability to interact effectively with national and international stakeholders.
- Role and Responsibilities:** To assist the Financial Secretary in the achievement of the strategic goals and objectives of the Ministry.
- Duties:**
1. To assist the Financial Secretary in the overall leadership of the Ministry and in building and sustaining a high performing result-focused organisation.
  2. To deputise for the Financial Secretary in his absence.
  3. To be responsible to the Financial Secretary for economic, budgetary and management matters of the Ministry.

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CERTIFIED CORRECT

*B. D. Nundloll*

B. D. Nundloll (Mrs)  
for Secretary for Public Service

07 August 2023

Date.....

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4. To lead the preparation of the strategic and operational plan for the Ministry and coordinate the submission of performance reporting information.
5. To advise the Minister on economic, financial, fiscal, social and management policies.
6. To plan, manage and monitor the continued development and improvement of the public financial management functions including ensuring that all recommendations from evaluations such as Public Expenditure and Financial Accountability (PEFA) are implemented.
7. To ensure that all public financial management related internal audit and external audit recommendations are received and followed-up.
8. To be responsible for the implementation of policies and budgetary measures.
9. To prepare papers on key development issues, for example, the impact of demographic trends, of climate change, and of global trends, among others, on the economy and offering policy solutions.
10. To prepare macroeconomic framework for the preparation of the annual national budget.
11. To plan, organise, supervise, coordinate and monitor the work of Directorates/Departments within the Ministry.
12. To use ICT in the performance of his duties.
13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Financial Secretary in the roles ascribed to him.



**CERTIFIED CORRECT**

*B. D. Nundloll*

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**B. D. Nundloll (Mrs)**  
*for Secretary for Public Service*

**07 August 2023**

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