

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Prime Minister's Office (Continental Shelf and Maritime Zones Administration and Exploration)
- Post:** Director General
- Salary:** Rs 111,000 (02 00 99)
- Effective Date:** 14 May 2015
- Qualifications:**
- A. By selection from among candidates who –
- (i) possess a PhD in a field related to Physical Oceanography or an equivalent qualification acceptable to the Public Service Commission; and
  - (ii) reckon at least 15 years' experience in the management of oceanographic research and development projects.
- B. Candidates should –
- (i) be conversant with ocean-related legislation, including the Law of the Sea;
  - (ii) have experience in matters relating to Maritime Boundary delimitations, including extension of continental shelf, geo-spatial information management, and legal and regulatory framework of offshore extractive industry;
  - (iii) possess strong leadership and managerial skills;
  - (iv) possess excellent analytical and communication skills;
  - (v) be proactive and able to take prompt decisions; and
  - (vi) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

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.....  
*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

**14 May 2015**

Date.....

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**Role and Responsibilities:** To be responsible for all matters relating to Continental Shelf and Maritime Zones Administration and Exploration.

- Duties:**
1. To be responsible to the Secretary to Cabinet and Head of the Civil Service for the performance of the following duties –
    - (a) to implement policies concerning Continental Shelf and Maritime Zones Administration and Exploration and the decisions related thereto;
    - (b) to ensure the –
      - (i) smooth operation of the day-to-day activities of the department responsible for Continental Shelf and Maritime Zones Administration and Exploration; and
      - (ii) proper rationalisation and harmonisation of ocean-related affairs.
    - (c) to implement and follow up development programmes/projects including –
      - (i) delimitation of Maritime Boundary;
      - (ii) management of the Joint Zone in the Mascarene Plateau Region;
      - (iii) exploration and exploitation of ocean resources;
      - (iv) administration of maritime zones and boundaries, marine spatial planning and ocean observations; and
      - (v) conducting relevant research activities.

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- (d) to co-ordinate the preparation of the policy, regulatory and legal framework for the management of ocean resources; and
  - (e) to provide training and guidance to staff working under his responsibility and supervise their work.
2. To use ICT in the performance of his duties.
  3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director General in the roles ascribed to him.



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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

**14 May 2015**

Date.....