

GOVERNMENT OF MAURITIUS

Scheme of Service Specified Under Regulation 15 of the Public Service Commission Regulations, 1967

- Department:** Civil Aviation
- Post:** Deputy Director of Civil Aviation
- Salary:** Rs 28,070 (CIA 17)
- Effective Date:** 7 October 2002
- Qualifications:**
  - A. By selection from among officers in the grade of Divisional Head reckoning at least three years' service in a substantive capacity in the grade.
  - B. Candidates should –
    - (i) be familiar with the provisions of the Civil Aviation Act and its regulations and those of ICAO Annexes to the extent that are applicable to Mauritius;
    - (ii) be competent to fully take charge of at least two of the following areas of responsibility:
      - (a) Airworthiness and Accident Investigation;
      - (b) Personnel Licensing, Flight Operations, Aerodrome Licensing and Air Traffic Services Standards;
      - (c) Communication, Navigation and Surveillance; and
      - (d) Air Traffic Management.
    - (iii) possess managerial capabilities;
    - (iv) be able to take quick decisions; and
    - (v) have good communication skills.

**NOTE**

For the first intake, by selection from among officers of the Department drawing monthly salary in a scale the maximum of which is not less than Rs 19,670 and possessing qualifications at B above.

- Duties:**
  - 1. To deputise for the Director of Civil Aviation as and when required.
  - 2. To assist the Director in
    - (a) the day-to-day management of the Department;
    - (b) the implementation of policy decisions in the field of aviation; and
    - (c) promoting and ensuring air safety on the aerodromes of Mauritius and within the Mauritius Flight Information Region.
  - 3. To be responsible for the production, implementation and maintenance of procedures for the safety of aircraft operations.



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*for Secretary for Public Service Affairs*

07 OCT 2002

Date.....

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4. To ensure that a high standard of Ground and Air Operations, and facilities are maintained in compliance with the national and international standard and recommended practices.
5. To monitor airport development activities and ensure they are in line with international standards.
6. To coordinate with relevant Divisional Heads the work of different divisions of the Department.
7. To ensure that Mauritian registered aircrafts, including those operating offshore are continuously inspected as regards their airworthiness and flight operations capabilities.
8. To ensure that the aircraft and aerodrome operators are properly licensed to operate in Mauritius.
9. To exercise control of the licences granted to flying as well as ground personnel including maintenance engineers and air traffic control staff.
10. To ensure the provision at all times of Air Traffic and Navigation services within the jurisdiction of Mauritius.
11. To keep abreast of developments in the civil aviation sector.
12. To perform such cognate duties as may be assigned.

**Note**

Deputy Directors of Civil Aviation may be required to work outside normal working hours including Sundays, Public Holidays, on officially declared cyclone days and during emergencies.

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*for Secretary for Public Service Affairs*

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