

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Department: Civil Aviation

Post: Aviation Security Officer

Salary: Rs 12,425 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 27,425 (03 22 54)

Effective Date: 14 October 2014

Age Limit: Between 18 and 30 years

Qualifications:

A. A Cambridge Higher School Certificate with a pass at “Principal Level” in Mathematics or Passes in at least two subjects including Mathematics obtained on one certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should have a physique with their Body Mass Index (BMI) values ranging between **18.50 and 24.99** and also satisfy the following minimum requirements –

For male candidates

Height 1m 65 cm

Chest Measurement 80 cm (Normal Inspiration)

For female candidates

Height 1m 55 cm

C. Candidates should –

(i) have a good command of spoken English and French;

(ii) possess good communication skills; and

(iii) be computer literate.

Candidates should produce written evidence of knowledge claimed.

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S. C. F. J.
 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms
 14 October 2014

Date.....

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Note

Aviation Security Officers may be required to follow such theoretical or practical training courses, locally or abroad, as may be approved and arranged.

Duties:

1. To enforce security instructions and regulations in relation to aeronautical installations of the Civil Aviation Department at the Headquarters and outstations.
2. To patrol the Headquarters and outstations ensuring its security and surveillance of Government property.
3. To ensure safekeeping of keys.
4. To process applications for and issue of Aviation Security Identification Cards (ASICs).
5. To configure, activate and de-activate Electronic Access Control System.
6. To modify Aviation Security Identification Card templates, as and when required.
7. To control the access and movement of vehicles and persons at the Headquarters and outstations.
8. To maintain records and furnish returns, as may be required.
9. To provide escort and assistance to visitors and VIPs, as and when required.
10. To keep an occurrence book and report occurrences.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Aviation Security Officer in the roles ascribed to him.

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S. Chandras
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
14 October 2014

Date.....

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Note

1. Aviation Security Officers will be required to work on shift, covering a 24-hour service including Saturdays, Sundays and Public Holidays, officially declared cyclone days and during emergencies.
2. Aviation Security Officers may be sent on assignment to Rodrigues or any Outer Islands of the Republic of Mauritius.



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S. Chandrasingh
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

14 October 2014

Date.....