

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Department:** National Assembly
- Post:** Assistant Operations Officer, Broadcast
- Salary:** Rs 14,875 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 33,425 (10 030 064)
- Effective Date:** 14 September 2016
- Qualifications:**
- A. (i) Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics obtained at not more than two sittings or
- (ii) Passes not below Grade C in at least five subjects including English Language, French and Mathematics obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

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[Signature]

*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

14 September 2016

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- C. A Certificate in Broadcasting or Telecommunications or Electronic Studies or in a related field from a recognised institution.

OR

Equivalent qualifications to A, B and C above acceptable to the Public Service Commission.

- D. Candidates should be computer literate.

Candidates should produce written evidence of knowledge claimed.

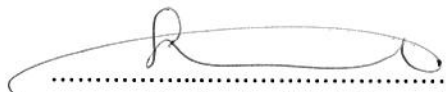
Duties:

1. To assist the Operations Officer, Broadcast in the day-to-day running of the Broadcast Unit of the National Assembly.
2. To operate manned and remote controlled broadcast cameras, sound equipment and other broadcast equipment under supervision.
3. To rig and de-rig broadcast video and audio equipment.
4. To set up, test and operate audio-visual equipment.
5. To use latest media asset management, workflow engine, encoding and video play out systems.
6. To assist in the preparation and submission of technical reports on equipment maintenance and tests results.
7. To use ICT in the performance of his duties.

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8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Operations Officer, Broadcast in the roles ascribed to him.

Note

Assistant Operations Officers, Broadcast will be required to work at staggered hours.



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