

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE FOR THE POST AS APPROVED BY THE
JUDICIAL AND LEGAL SERVICE COMMISSION**

Department: Attorney-General's Office

Post: Parliamentary Counsel

Salary: Rs 140,000 (12 000 107)

Effective Date: 06 October 2020

Qualifications: A. By selection from among officers in the grades of –

- (i) Deputy Master and Registrar and Judge in Bankruptcy;
- (ii) Senior Assistant Parliamentary Counsel;
- (iii) Assistant Solicitor-General;
- (iv) Senior Assistant Director of Public Prosecutions;
- (v) President, Intermediate Court; and
- (vi) President, Industrial Court.

B. Candidates should –

- (i) reckon an aggregate of at least six years' proven experience in legislative drafting as may be certified by the Solicitor-General or in such other manner as may be established to the satisfaction of the Judicial and Legal Service Commission;
- (ii) have a high sense of integrity;
- (iii) possess marked managerial and leadership skills;
- (iv) have excellent legislative drafting skills; and
- (v) have the ability to meet tight deadlines.

Candidates should produce written evidence of experience/knowledge claimed as may be required by the Commission.

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CERTIFIED CORRECT

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D. Gowry
D. Gowry (Mrs)
for Secretary for Public Service
06 October 2020
Date.....

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Role and Responsibilities: To be responsible for the overall supervision and effective management of the Parliamentary Counsel Office and to assist the Office in fulfilling its mandate.

- Duties:**
1. To ensure the effective day-to-day management of the Parliamentary Counsel Office.
 2. To draft, revise and amend legislations.
 3. To attend sittings of the National Assembly and to prepare committee stage amendments to Bills.
 4. To provide input to and to draft replies to Parliamentary Questions and to supervise attendance in meeting in relation thereto.
 5. To devise and design legislative drafting programmes and courses for the staff.
 6. To lead, coach and guide staff under his supervision.
 7. To supervise the drafting of primary and subsidiary legislations and other legal documents.
 8. To provide legal advice to Ministries/Departments and other relevant authorities.
 9. To appear in Court, as and when required by the Solicitor-General.
 10. To use ICT in the performance of his duties.
 11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Parliamentary Counsel in the roles ascribed to him.



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