

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Department:** Office of the Director of Public Prosecutions
- Post:** Forensic Accountant
- Salary:** Rs 26,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 (01 53 75)
- Effective Date:** 6 March 2015
- Qualifications:**
 - A. Candidates should –
 - (i) be registered with the Mauritius Institute of Professional Accountants in accordance with section 51 of the Financial Reporting Act; and
 - (ii) possess a Master’s Degree in Forensic Accounting from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
 - B. Candidates should also –
 - (i) possess excellent analytical skill and a sound knowledge of accounting and auditing procedures;
 - (ii) possess the ability to perform investigative research;
 - (iii) have a keen understanding of basic legal concepts; and
 - (iv) be computer literate.

Candidates should produce written evidence of knowledge claimed.

Role and Responsibilities: To be responsible for the preparation of Assets Accounts and the maintenance of a proper Accounting System for the Asset Recovery Unit of the Office of the Director of Public Prosecutions.

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CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

6 March 2015

Date.....

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Duties:

To be responsible to the Director of Public Prosecutions for the performance of the following duties –

1. To gather, interpret and analyse financial data records.
2. To assist in applying forensic techniques during investigation and litigation processes.
3. To provide technical support during investigations and litigations.
4. To communicate clearly and concisely his findings.
5. To apply financial, technical, accounting and computer forensic activities for proactive strategies and solutions.
6. To perform investigative research and report results for oral and written presentation in Court.
7. To assist the head of the Asset Recovery Unit.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Forensic Accountant in the roles ascribed to him.



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