

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE FOR THE POST AS APPROVED BY THE
JUDICIAL AND LEGAL SERVICE COMMISSION

- Department:** Attorney-General's Office
- Post:** Assistant Parliamentary Counsel
- Salary:** Rs 110,000 (12 000 102)
- Effective Date:** 06 October 2020
- Qualifications:**
- A. By selection from among officers in the grades of –
- (i) Principal State Counsel; and
 - (ii) Magistrate, Intermediate Court.
- B. Candidates should –
- (i) reckon an aggregate of at least four years' proven experience in legislative drafting as may be certified by the Solicitor-General or in such other manner as may be established to the satisfaction of the Judicial and Legal Service Commission;
 - (ii) have a high sense of integrity;
 - (iii) have good legislative drafting skills;
 - (iv) be well conversant with the local legal system and legislations; and
 - (v) have the ability to meet tight deadlines.

Candidates should produce written evidence of experience/knowledge claimed as may be required by the Commission.

Role and Responsibilities: To be responsible for the smooth and timely execution of all the duties of the Legislative Drafting Unit.

- Duties:**
1. To assist the Parliamentary Counsel in the preparation of the Government Legislative Programme.
 2. To assist the Parliamentary Counsel in implementing the projects of the Law Revision Unit.

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CERTIFIED CORRECT

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D. Gowry (Mrs)
for Secretary for Public Service
06 October 2020
Date.....

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3. To ensure the effective and timely execution of all the activities relating to legislative drafting.
4. To draft, examine, amend, revise and edit legislations.
5. To tender legal opinion and advise Ministries/Departments and other relevant authorities on legislative matters.
6. To attend meetings at Ministries/Departments, Statutory Bodies and other organisations on issues pertaining to the drafting of new laws and amendments to existing laws.
7. To be in attendance at the sittings of the National Assembly and to prepare committee stage amendments to Bills.
8. To provide input to and to draft replies to Parliamentary Questions and to attend meetings in relation thereto.
9. To appear in Court, as and when required by the Solicitor-General.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Parliamentary Counsel in the roles ascribed to him.

Note

Assistant Parliamentary Counsel may be posted on a temporary basis in respect of any specific assignment by the Solicitor-General to any Ministry/Department where their services may be required.



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