

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Arts and Culture
- Post:** Senior Arts Officer
- Salary:** Rs 17,800 x 600 – 23,200 x 800 – 28,000 x 1,000 – 29,000 (05 42 58)
- Effective Date:** 9 March 2012
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Arts Officer who reckon at least four years’ service in a substantive capacity in the grade and who possess supervisory and organising skills.
- Duties:**
 1. To plan, supervise and co-ordinate the work of Arts Officers.
 2. To liaise with non-governmental organisations and socio-cultural groups and motivate them in organising drama festivals and artistic, cultural and/or leisure activities on a decentralised basis.
 3. To present artistic and cultural programmes, shows and similar functions at regional, national and international levels.
 4. To conduct training of Arts Officers and the public in artistic fields.
 5. To organise seminars, conferences, workshops and other training activities and competitions at regional, national and international levels.
 6. To assist in the selection and writing of scripts suited to local conditions by working closely with Mauritian literary groups.
 7. To assist in the establishment and development of artistic, cultural and/or leisure organisations and in promoting their participation in activities, programmes and projects.
 8. To assist in the organisation of artistic and cultural events.
 9. To use ICT in the performance of his duties.
 10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Arts Officer in the roles ascribed to him.

Note

Senior Arts Officers will be required to work at staggered hours.



CERTIFIED CORRECT

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date..... - 9 MAR 2012