## SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Department:

**Mauritius Institute** 

Post:

Director

Salary:

Rs 19,800 (CUL 23)

**Effective Date:** 

29 April, 1996

Qualifications:

By promotion, on the basis of experience and merit, of an officer holding a substantive appointment in the grade of Assistant Director.

**Duties:** 

- 1. To be responsible for the management of the Mauritius Institute.
- 2. To advise on policy matters related to the Mauritius Institute.
- 3. To ensure the implementation of approved policies.
- 4. To plan, coordinate and control all facets of development and operations of the Mauritius Institute.
- 5. To edit the Mauritius Institute publications.
- 6. To devise appropriate training courses for the staff of the Mauritius Institute.
- 7. To perform such cognate duties as may be assigned.

CERTIFIED CORRECT

for Permanent Secretary

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