

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

**Ministry:** Agro-Industry and Food Security

**Post:** Transport Officer (to be restyled Transport Superintendent)

**Salary:** Rs 20,525 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 48,425 (26 046 076)

**Effective Date:** 22 July 2016

**Qualifications:** A. A diploma in Mechanical and Electrical Engineering or a diploma in Electromechanical and Automation Engineering or a “Brevet de Technicien Supérieur” in Automobile Engineering from a recognised institution

OR

An equivalent qualification acceptable to the Public Service Commission.

- B. Candidates should –
- (i) reckon at least one year practical experience in the running of a garage;
  - (ii) possess a valid driving licence (manual gear) to drive vans or cars or buses and a Goods Vehicle Driving Licence (manual gear); and
  - (iii) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

**Role and Responsibilities:** To be responsible to the head of the Ministry or a senior officer designated by him for the effective and efficient management and supervision of the Transport Division of the Ministry.

- Duties:**
1. To plan requirements of the Transport Division and ensure the implementation of approved programmes.
  2. To make arrangements for transport facilities to be available to all Divisions of the Ministry, as and when required.
  3. To ensure that all vehicles are in good running condition.

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CERTIFIED CORRECT

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 for Senior Chief Executive  
 Ministry of Civil Service and  
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4. To plan and arrange for the regular maintenance service of all vehicles of the Ministry.
5. To liaise with the Agricultural Engineering Division of the Ministry for repairs of vehicles.
6. To organise training programmes for the staff under his supervision.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Transport Officer (to be restyled Transport Superintendent) in the roles ascribed to him.



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